DepED
DEPARTMENT OF EDUCATION
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Archbishop G.M. Reyes St., Kalibo, Aklan
Tel. Nos.: (036) 268-4235; 268-4234; 262-8816; 268-3097

May 30, 2018

DIVISION MEMORANDUM
No. 145, s. 2018

CORRIGENDUM TO DIVISION MEMORANDUM No. 128, s. 2018
(IMPLEMENTING 2018 *BRIGADA ESKWELA*)

TO: **Public Schools District Supervisors (PSDSs)**
Principals/Head Teacher In-Charge of the District (PIDs/HTID)
Heads of Public/Private Elementary, Secondary and Integrated Schools
District and Schools Adopt-A-School Program (ASP) Coordinators
District and Schools Physical Facilities Coordinators
All Others Concerned

1. Changes have been made to Part 2 of the Division Memorandum No. 128, s. 2018 re: the Schedule of Activities and is updated as follows.

Submission of Districts Consolidated *Brigada Eskwela* Accomplishment Reports (preferably soft copy, specifically Excel file) by the District Coordinators to the Division Social Mobilization and Networking Section	June 11-15, 2018
Submission of entry folders for the Search for the 2018 *Brigada Eskwela* Best School Implementer by the District Coordinators to the Division Social Mobilization and Networking Section	June 18-22, 2018
Evaluation of 2018 *Brigada Eskwela* Best School Implementer documents	June 25-29, 2018
On site validation of top three winners in all categories	July 9-13, 2018
Submission of Division Entries to the Regional Office	July 23-27, 2018

2. Changes have been made to Part 10 of the Division Memorandum No. 128, s. 2018 re: SDO Officials who are members of the Division Evaluation Team and Judges for the Best School Implementers, the list being finalized as follows:

	EASTERN SIDE	**WESTERN SIDE**
Chairmen:	CES SGOD Michael T. Rapiz	CES CID Dr. Dobie P. Parohinog
	EPS Johann C. Cawaling	EPS Marth S. Tropa
Co-Chairman:	SrEPS Arch. Mar Bien Gregory G. Parel	EPS Rebecca R. Ibarreta
Members:	EPS Dr. Mary Cherry Lynn M. Dalipe	EPS Marivic I. Tolentino

"May katawhayan ag kalipayan sa among mga escuelahan."

SrEPS Edna R. Ayon
EPS Ariel Z. Zubiaga
EPS II Roland F. Democrito
EPS II June R. Patricio
EPS II Maria Theresa L. Lao
Nurse II Sarah Khadija R. Poquinto
Project Engr. John Harold C. Gregorio
Project Engr. Christine Joy M. Oquendo
PDO I Melky B. Arboleda
Nurse II Proreilie M. Constantino
EPS Ruby Agnes B. Estrada
EPS Corazon R. Panaligan
Dr. Rebecca R. Oquindo
SrEPS Rita M. Rey
PDO II Apple Gay M. Oquendo
ITO I Floradel P. Jamero
Engr. III Meljan I. Torres
Nurse II Ethel M. Palmani
PDO I Sheena Ricka Y. Mamburam
Nurse II Leoncio T. Regalado

3. The 2018 *Brigada Eskwela* School Forms are attached to this Memorandum as Appendices A to K including BE Forms 01-07.

4. For the Search for Best Implementing Schools, each District shall submit eight (8) entries only: four (4) entries from the elementary level category (i.e., 1 small school, 1 medium school, 1 large school and 1 mega school) and the same number of entries for the secondary level.

5. All entries must be endorsed by the Public Schools District Supervisor/Principal-In-Charge of the District/Head Teacher In-Charge of the District.

6. Integrated Schools will be identified by the SDO whether to compete in elementary or secondary level.

7. The 2018 *Brigada Eskwela* (BE) Implementing Schools are required to have a logbook that reflects the day-today attendance of volunteers and visitors alike.

8. The school Information and Communications Technology (ICT) coordinators shall be involved in the documentation of the BE activities and documents.

9. The checklist for the 2018 *Brigada Eskwela* Best School Implementer documents shall include the following:

   a. A-4 side folder and must be in clear book only
   b. total number of attendance only with MOVs (Mode of Verification / pictures)
   c. summaries only with substantial attachments such as pictures and POW (Program of Works)
   d. DepEd buildings cannot be counted as resource generated for BE. However, the Scope of Work in the POW is accepted as resource generated.
   e. The reason for the choice of facilities and/or trees should be clearly stated.

f. All donations to the school to be documented as resources generated shall have a corresponding Deed of Donation and Deed of Acceptance.
g. special programs as indicators of resources generated for BE
h. school readiness such as the safety of the buildings and facilities
i. school Site Development Plan (SDP) representations as follows: reflecting the smoothness of **Traffic Routing** within the school peripheries, school **Emergency Plan** (in case of fire or earthquake) and the **Evacuation Map**
j. use of school stage and transparency walls as update areas for the day-to-day BE 2018 activities (daily updated abstract of criteria)
k. school projects aligned with the School Improvement Plan (SIP) / Annual Improvement Plan (AIP) or the SDP reflecting the physical improvements in the school (before and after) prior to BE 2018
l. maintain a video of day-to-day BE activities for documentation purposes
m. inventory of indemic (naturally localized) and endangered trees, flora and fauna within the school property lot as resources or resource generated
n. creation of wetlands as a strategy to mitigate flood areas and water cesspools in schools is encouraged, the wetlands being planted with species that strain pollutants as they enter the soil such as *nipa* and *bakhawan* trees, to be documented as resource for oxygenation in the school
o. inventory of grass areas (in square meters) by specie (carabao grass, wire grass, *tihoe-tihoe)* as resources or resource generated, strainer of soil/environment pollutants or as medical affluent/s
p. inventory of oxygenation produced by existing trees within the school property lot as resources or resource generated
q. rehabilitation measures of dying trees and plants done by the school as resources or resource generated
r. public information dissemination on the awareness of Boracay closure could be included as resource generated
s. school sub-theme to the 2018 BE theme attuned to the Boracay closure (measures / mitigation programs to avoid the ills that led to the closure of Boracay such as observance of proper setbacks and the provisions of PD 1097 or the National Building Code
t. Indigenous People (IP) program for BE
u. Best practices on the natural way of preventing pollution by the School Student Government (SSG) / School Pupil Government (SPG) / PTA implementing waste management
v. scientific / unique presentation

10. SDO officials who are members of the Division Evaluation Team and are Judges for the Search for 2018 *BE* Best Implementers shall provide Technical Assistance (TA) to requesting schools.
11. SDO officials who are members of the Division Evaluation Team and are Judges for the Search for 2018 *BE* Best Implementers may conduct

ocular inspection / monitoring as one group per request of the school/s.

12. Expenses to be incurred shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

13. Immediate and wide dissemination of this memorandum is desired.

Dr. SALVADOR O. OCHAVO, Jr., CESO VI
Schools Division Superintendent

Enclosures: as stated
Reference: Department Memorandum No. 66, s. 2018, Division Memorandum No. 128, s. 2018

To be indicated in the Perpetual Index under the following subjects:

EMPLOYEES
OFFICIALS
PROGRAMS
PUPILS/STUDENTS
SCHOOLS
TEACHERS
REPORTS

Appendix A

Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION VI-WESTERN VISAYAS
DIVISION OF AKLAN
Archbishop G.M. Reyes Street, Kalibo, Aklan

2018 BRIGADA ESKWELA (BE) MONITORING TOOL

District:	Name of School:
School Address:	School ID:
(Please check appropriate box) Level: ☐ Elementary ☐ Junior High School ☐ Senior High School	Type of School ☐ Central School ☐ Barrio School ☐ Integrated School ☐ Annex
School Head:	Contact Number:
Enrolment SY 2018 – 2019 Male: _____ Female: _____	Total Enrolment SY 2018 – 2019 _____
BE Total Number of Volunteers: _____	BE Total Amount of Resources Generated: Php. _____

A. **SCOPE OF WORK** (Please check appropriate column)

	Repaired	Repainted	Replaced	Others (Brief description)
1. Roofs/gutters				
2. Ceilings				
3. Walls				
4. Windows and doors				
5. Blackboards				
6. Comfort rooms				
7. Chairs/desks/tables				
8. Water facilities/drainage system				
9. Signages				
10. School garden				
11. Lighting				
12. Windows				
13. Doors				
14. Comfort rooms				
15. School grounds				
16. School canteen				
17. School fence				
18. Others, please specify:				

B. DIVERSE VOLUNTEER PARTICIPATION (use separate sheets if needed)								
Type of volunteer	Name of Organization (use separate sheets, if needed)	Number of Volunteers per Day						
		1	2	3	4	5	6	Total
1. Private Sector (NGOs, foundations, corporations, international organizations, private schools/universities, mission and aid groups								
2. Community Involvement (Parents & other family members, officers and members of PTCA, alumni, nearby home owners or community members, religious groups, etc.								
3. Government Agency involvement (National Government & LGUs								

C. GENERATED RESOURCES (converted into peso – worth)		
Type of Donations	**Source**	**Estimated Cost**

D. IMPLEMENTATION OF 2018 BRIGADA ESKWELA			
	Observed	Not Observed	Remarks
Brigada Eskwela espouses the spirit of volunteerism. Taking part in the school repair and other maintenance work is not mandatory nor requisite for parents to enable their children to be accommodated in the school.			
No Brigada Eskwela fee shall be solicited from volunteers.			
While the Armed Forces of the Philippines (AFP) members are welcome to participate in Brigada Eskwela, carrying guns and firearms must be prohibited inside the school premises. Likewise, AFP members as volunteers shall be advised to wear Type C uniform, civilian or work clothes, instead of wearing military Type A uniform during the school maintenance activity.			

Receiving assistance or support from companies and other players in the tobacco industry for Brigada Eskwela is not allowed, pursuant to DepEd Order No 6. s. 2012 entitled "Guidelines on the Adoption and Implementation of Public Health Policies on Tobacco Control and Protection Against Tobacco Industry Interference".			
Stakeholder Engagement Strategy			

SCHOOL SAFETY AND PREPAREDNESS			
I. SAFE LEARNING FACILITIES	Evident	Not Evident	Remarks
1. Facilitate the assessment of school electrical system to make necessary repairs and/or upgrades to prevent fire incident.			
2. Repair minor classroom damages such as broken windows, doors, blackboards, roofs, etc.			
3. Install appropriate and available fire suppression equipment or resources such as fire extinguishers, water source, and other indigenous materials.			
4. Make sure that corridors and pathways are unobstructed and that all sharp, protruding objects which may cause harm to students are removed.			
5. Clean and clear drainage to prevent clogging. Cover drainage canals and provide necessary warnings.			
6. Cordon off and post safety signage for on-going construction, unfinished, damaged and condemned buildings.			
7. Secure cabinets and drawers and ensure that heavy objects are below head level.			
8. Post safety measures in laboratories and workshops.			

9. Prepare an evacuation/exit plan and directional signage on every floor of the building.			
10. Identify evacuation areas and classrooms that can be used as temporary shelters during disasters and emergencies.			
11. Prune trees to avoid entanglement from electrical wirings and avoid potential harm to life and property.			

II. SCHOOL DISASTER MANAGEMENT	Evident	Not Evident	Remarks
1. Post a directory of emergency contact numbers of relevant government agencies and offices, in various areas of the school.			
2. Establish early warning mechanisms and inform all students and personnel on this.			
3. Equip school with first aid kits, flashlights, megaphones, and other necessary supplies that may be needed in times of emergencies. Ensure that these items can be easily located and accessed.			
4. Identify alternative sources and/or maintain supply of drinking water within the school.			
5. Ensure that students, teachers, and personnel have identification cards with relevant information.			
6. Create database of student with the contact details of their family.			
7. Secure and safely store vital school records.			
8. Coordinate with barangay officials on pedestrian safety of students.			
9. Document accidents experienced by students and personnel within the school to improve prevention and mitigation measures.			

III. DISASTER RISK REDUCTION IN EDUCATION	Evident	Not Evident	Remarks
1. Identify a storage area for safekeeping of vital schools records, textbooks, teaching manuals, computers, and other school equipment.			

Brigada Eskwela Kits' Menu	Evident	Not Evident	Remarks
Please find the minimum contents of the kit in Annex C of Enclosure No.1 of DM No. 66, s. 2018			
a. Emergency Kits/Bags for Students			
b. Learner's Kit			
c. Emergency Kit for School			
d. First Aid Kit			
e. Teacher's Kit			
f. Teacher's Emergency Kit			
g. Health and Hygiene Kits			

SBM-WinS in BRIGADA ESKWELA **Through the Brigada Eskwela, the following WinS activities and provisions can be mobilized:**	Evident	Not Evident	Remarks
• Provision of water supply, through connection to barangay water networks, construction of water pumping system, and/or installation of rainwater catchments			
• Construction of additional toilets, particularly gender-segregated toilets for boys and girls			
• Repair and improvement of existing toilets, including desludging, to ensure functionality, privacy, comfort and security for children, especially girls			
• Construction/improvement of individual and group handwashing facilities			
• Improving accessibility to water, toilets and handwashing facilities through provision of concrete footpaths, disability ramps and roofing			
• Provision of rest space for menstruating girls that are private, secure and comfortable			
• Improvement of drainages, cleaning of roof gutters, and elimination of stagnant water			

• Provision of hygiene supplies – soap, toothpaste, toothbrush, sanitary pads, etc. – and cleaning materials			
• Improvement of solid waste management, including the provision of garbage bins for waste segregation, compost pits and material recovery facilities and/or securing local garbage collection services			
• Putting up hygiene messages in strategic places (toilets and eating places) to motivate proper use of toilets and handwashing at critical times, especially after using the toilet and before eating			
• Orientation of parents and other stakeholders on WinS and engaging their support for developing proper WASH practices at home and the community			
• Orientation and certification of canteen operators, vendors and food handlers on proper hygiene and sanitary food preparation and handling			

E. SIGNIFICANT EVENTS/EXPERIENCES (use separate sheets, if needed)

What happened?	Who were involved?	When?	What is/are important contribution to the operation of the school or to the existing needs of the school?

F. ISSUES AND CONCERNS (Describe briefly problems encountered and how resolved)

G. LESSONS LEARNED/BEST PRACTICES

H. SUGGESTIONS TO STRENGTHEN BRIGADA ESKWELA PROJECT

Monitor

Date

7

Appendix B

BE Form 01

[redacted]

Republic of the Philippines
Department of Education
Region _____
Division _____
School _____
School Year _____

BRIGADA ESKWELA

PHYSICAL FACILITIES REPAIR AND MAINTENANCE NEEDS ASSESSMENT FORM

(To be accomplished by the School Physical Facilities Coordinator)

Instruction: Conduct an ocular inspection of the school physical facilities listed below. Then provide the needed information to facilitate the improvement to be done on these identified facilities. (If needed, you may use separate forms for each classroom or school facility.)

FACILITIES	Condition (Check One)		Remarks	Nature of Improvement Needed (e.g. repair, repainting, replacement, etc.)	Material Resources Needed (Indicate kind and quantity)	Manpower Needed (Indicate quantity and nature of labor services needed)
	Satisfactory	Unsatisfactory	If Unsatisfactory, describe the problem.			
• Roofs/gutters						
• Ceilings						
• Walls						
• Blackboards						
• Chairs/desks/tables						
• Water facilities/ Drainage System						
• Signages						
• School garden						
• Lighting						
• Windows						
• Doors						
• Comfort rooms						
• School grounds						
• School canteen/clinic						
• School fence						
• Others, please specify:						

Prepared by:

_____
School Physical Facilities Coordinator

_____
Date of Inspection

Noted:

_____
TIC/Head Teacher/Principal

Appendix C
BE Form 02

[redacted]

Republic of the Philippines
Department of Education
Region _____
Division _____
School _____
School Year _____

BRIGADA ESKWELA
SCHOOL WORK PLAN
(To be accomplished by the School Head)

Instruction: List down all the specific activities that you will be undertaking in relation to the conduct of Brigada Eskwela in your school and fill in the required information. Add another sheet if needed. Once completed, submit a copy to the Adopt-A-School Program coordinator or Brigada Eskwela coordinator of your division on or before January 31.

KRA	Activities	Timeline	Person/s Responsible	Materials Needed	Budget
1. Advocacy and Marketing					
2. Resource Mobilization					
3. Implementation					
4. Monitoring and Evaluation					
5. Reporting					

Prepared by:

_____
Signature over Printed Name

_____
Date Prepared

Noted by:

_____
ASP Division Coordinator/BE Coordinator

Appendix D

BE Form 03

[redacted]

Republic of the Philippines
Department of Education
Region _____
Division _____
School _____
School Year _____

BRIGADA ESKWELA
RESOURCE MOBILIZATION FORM
(To be accomplished by the Resource Mobilization Committee)

Instruction: Using the completed *BE Form 01: Physical Facilities Needs Assessment Form* as basis, summarize the resources (materials and manpower) needed and list down the potential source or partners to be tapped. Add additional sheet if needed. The Status and Remarks columns should be updated regularly to determine progress in acquiring resources needed.

Materials Needed	Quantity	Key Persons/Organizations to be Tapped	Strategies/Plan of Action	Person Responsible	Status	Remarks

Labor Skills/Volunteers Needed	Quantity	Key Persons/Organizations to be Tapped	Strategies/Plan of Action	Person Responsible	Status	Remarks

Prepared by:

_____
Resource Mobilization Committee Chairperson

Noted:

_____
TIC/Head Teacher/Principal

Appendix E
BE Form 04

[redacted]

Republic of the Philippines
Department of Education
Region _____
Division _____
School _____
School Year _____

BRIGADA ESKWELA
DAILY ATTENDANCE OF VOLUNTEERS

Date : _____

Instructions: Volunteers themselves should personally fill in the details required by this form under the supervision of any of the committee members. *For the last column, indicate if *masonry, carpentry, plumbing, painting, electrical, gardening/landscaping, ordinary labor, or others.*

NAME	POSITION / DESIGNATION	ADDRESS/ ORGANIZATION/AFFILIATION	CONTACT NUMBER	TIME		SIGNATURE	TOTAL NUMBER OF HOURS SERVED	*NATURE OF VOLUNTEER SERVICES RENDERED
				IN	OUT			

Noted:

_____
School Head

_____
Date

Appendix F
BE Form 05

[redacted]

Republic of the Philippines
Department of Education
Region _____
Division _____
School _____
School Year _____

BRIGADA ESKWELA
RECORD OF DONATIONS RECEIVED
(To be accomplished by the Documentation Committee)

ITEM/S OR MATERIALS	QUANTITY	DATE RECEIVED	NAME OF DONOR	ASSUMED COST OF ITEMS	
				PER UNIT	TOTAL

Prepared by:

_____
Committee on Documentation Chair/Member

Noted:

_____
School Head

Appendix G
BE Form 06

Republic of the Philippines
Department of Education
Region _____
Division _____
School _____
School Year _____

BRIGADA ESKWELA
DAILY ACCOMPLISHMENT REPORT
(To be accomplished by the Program Implementation Committee)

DAY 1 2 3 4 5 6	DATE:

Instruction: List down all the activities that needs to be undertaken for each day of the Brigada Eskwela week. At the end of each day, please mark the appropriate column that corresponds to the status of each activity. Cite reasons for non-completion.

Activities	STATUS			REMARKS/RECOMMENDATIONS
	Completed	Started but not yet completed	Not done	

Prepared by:

_____
Program Implementation Committee Chair/Member

_____
Date Prepared

Noted by:

_____
School Head

Appendix H

BE Form 07
DEPARTMENT OF EDUCATION

[redacted]

BRIGADA ESKWELA
SCHOOL ACCOMPLISHMENT REPORT
(to be accomplished by the School Head)

DIVISION:	
SCHOOL:	**REGION:**
	SCHOOL ID:
SCHOOL ADDRESS:	

(Please check appropriate box)

Level:
- ☐ Elementary
- ☐ High School

Type of School:
- ☐ Central School
- ☐ Non-Central School (complete)
- ☐ Multigrade
- ☐ Primary School / Incomplete
- ☐ Integrated School

SCHOOL HEAD:	**CONTACT NUMBER:**
PTCA PRESIDENT:	**CONTACT NUMBER:**

A. SCOPE OF REPAIR AND MAINTENANCE WORK COMPLETED (Please check appropriate column)

	What was done?			
	Repaired	Repainted	Replaced	Others *(Brief Description)*
1 Roofs				
2 Ceilings				
3 Walls				
4 Windows and Doors				
5 Chairs/Desks, Tables, and Blackboards				
6 Comfort Rooms				
7 Leaking Pipes				
8 School Grounds/Landscaping				
9 School Signs				
10 Others (specify)				

B. DONATIONS / MATERIAL RESOURCES GENERATED (Use separate sheets, if needed)

Type of Donations	Source	Estimated Cost
	TOTAL	

[redacted]

Appendix I

GUIDE TO COMPUTING COST OF SERVICES RENDERED DURING BRIGADA ESKWELA WEEK

Below are the steps for computing the value or cost in pesos of manpower resources generated during the Brigada Eskwela.

1. Do a survey in your area of prevailing rates of labor services. List these down in the table below.

Category of Services	RATE PER DAY	RATE PER HOUR *"Rate per day/8 hours*
Masonry		
Carpentry		
Plumbing		
Electrical/Electronic		
Landscaping/Gardening		
Ordinary labor		
Others		

2. Using the completed BE Form 04 as basis, tally the number of volunteers and actual number of hours served by these volunteers per day. Classify data according to the nature of volunteer services rendered, i.e., masonry, carpentry, plumbing, etc.

3. Multiply total number of hours rendered per day with the corresponding rate/hour as indicated in the table above. Do this computation for all days of the Brigada Week.

   Illustration: 15 volunteers did carpentry work in Day 1. Actual number of hours served by these 15 volunteers totaled to 60 hours. The prevailing rate of carpentry services in your area is 250 pesos per day or 28.13 pesos (250 pesos/8 hours) per hour.

   60 hours x 28.13 pesos/hour = 1687.80 pesos

   Total value/cost of carpentry services generated for Day 1 is 1687.80 pesos

4. Get the sum of the following for Days 1-6:
   - Number of Volunteers
   - Total Number of Hours Rendered
   - Total Value/Cost in Pesos

5. The data/figures computed should be recorded in ***BE Form 07: School Accomplishment Report.***

BE Form 07
DEPARTMENT OF EDUCATION

[redacted]

C. VOLUNTEER SERVICES

Type of Volunteer	Name of Individuals/ Organization (Use separate sheets, if needed)	Number of Volunteers						
		Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Total
1. PTCA Members								
2. Barangay Officials								
3. Municipal/City Government Officials								
4. Provincial Government Officials								
5. NGOs/Civic Organizations								
6. Private Citizens								
7. Private Companies/Corp								
8. Other government offices								
9. Parents								
10. Teachers								
11. Pupils/Students								
12. Others: (specify)								
13. Prominent Volunteers								
	TOTAL							

BE Form 07
DEPARTMENT OF EDUCATION

[redacted]

D. ESTIMATED COST OF VOLUNTEER SERVICES RENDERED. Refer to Guide for Computing Labor Cost.
(Use separate sheets, if needed)

Type of Service	Total Number of Volunteers	Total Number of Hours Rendered	Total Estimated Costs
Masonry			
Carpentry			
Plumbing			
Electrical/Electronic			
Landscaping/Gardening			
Painting			
Ordinary Labor			
Others			
TOTAL			

D. SIGNIFICANT EVENTS / EXPERIENCES (Use separate sheets, if needed)

What happened?	Who were involved?	When?	What is/are its important contribution to the operation of the school or to the existing needs of the school?

E. ISSUES AND CONCERNS (Describe briefly problems encountered and how resolved)

E. LESSONS LEARNED / BEST PRACTICES

BE Form 07
DEPARTMENT OF EDUCATION

[redacted]

F. SUGGESTIONS TO STRENGTHEN BRIGADA ESKWELA PROJECT (include support needed from Central, Region, and Division Office that can increase the impact of Brigada Eskwela Project in your school.)

G. EVIDENCES / ATTACHMENTS

a. Photos (before, during and after)

b. Photocopy of all completed BE Forms (check if attached)

_____ Form 01
_____ Form 02
_____ Form 03
_____ Form 04
_____ Form 05
_____ Form 06

Prepared by:	Date:
Name and Designation	

Submit copy of this completed form to ADOPT-A-SCHOOL PROGRAM DISTRICT COORDINATOR or District Supervisor on or before June 15.

Appendix J

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VI - Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan

BRIGADA ESKWELA 2018

SCHOOL_ID	SCHOOL_NAME	RESOURCES GENERATED												Total No.of Volunteers	Total No. of Hours Rendered (Labor)	**Volunteer Man Hours (Amount in Peso)	Total Amount (In Peso)
		Infrastructure									Other Donations						
		Hardware materials for Classroom Repairs			Hardware Materials for Toilet Newly Construction/Repair			Hardware Materials for Wash Facilities Newly Construction/Repair									
		Qty.	Item	Amount (In Peso)	Qty.	Item	Amount (In Peso)	Qty.	Item	Amount (In Peso)	Qty.	Item	Amount (In Peso)				

Prepared by:

_____
ASP School Coordinator

Approved by:

_____
School Principal

**Php 37.50 per man hour regardless of profession

Appendix K

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VI - Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan

BRIGADA ESKWELA 2018

CONSOLIDATED REPORT

SCHOOL_ID	SCHOOL_NAME	NUMBER OF VOLUNTEERS													Total Number of Volunteers
		Private Sector		Community				Government Agencies/National & Local							
		NGO(PTA, SGC, Gawad Kalinga, etc.)	Corporation	Parents	Alumni	Private Individual/ Community Member	Religious Organizations (Youth and Adult)	Provincial Officials	SK Officials	Provincial/City Municipal Employees	Firemen/PNP	AFP (PA, Marine, Airforce,etc.)	Baragay Workers	Other Volunteers	

Prepared by:

_____
ASP School Coordinator

Approved by:

_____
School Principal

**Php 37.50 per man hour regardless of profession