Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Arch. Reyes St., Kalibo, Aklan

April 6, 2018

DIVISION MEMORANDUM
No. 112, s. 2018

DIVISION EXECUTIVE COMMITTEE MEETING AND INSTALLATION OF THE INCOMING SCHOOLS DIVISION SUPERINTENDENT AND OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

To: **Chief Education Supervisors**
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Senior/Education Program Specialists
Public and Private Elementary, Secondary and Integrated School Heads
Other Division Personnel
All Others Concerned

1. This is to inform the field that there will be a Division Executive Committee Meeting and Installation of the Incoming Schools Division Superintendent and OIC - Assistant Schools Division Superintendent on April 12, 2018 to be held at Kalibo Pilot Elementary School (KPES) Covered Court, Kalibo, Aklan.

2. The participants to this activity shall be all division office personnel, Public schools District Supervisors, Principals/Head Teacher In-Charge of the District, invited stakeholders and DepED personnel from Negros Occidental.

3. Travel and other expenses relative to this activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

4. Immediate and wide dissemination of this memorandum is desired.

Very truly yours,

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

JOSE NIRO R. NILLASCA
Education Program Supervisor – LRMDS
In-Charge of the Office of the
Assistant Schools Division Superintendent
In-Charge of the Division

Enclosure: List of Committees
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

COMMITTEE MEETING OFFICIALS SUPERINTENDENTS

JRN/srb

"May katawhayan ag kalipayan sa among mga escuelahan."

STEERING COMMITTEE

Dr. ERNESTO F. SERVILLON, Jr., MNSA, CESO VI
Assistant Schools Division Superintendent
Chairperson

JOSE NIRO R. NILLASCA
Education Program Supervisor-LRMDS
In-Charge, Office of the Asst. Schools Division Superintendent

Dr. DOBIE P. PAROHINOG
Chief Education Supervisor
Curriculum Implementation Division (CID)

Mr. MICHAEL T. RAPIZ
Chief Education Supervisor
School Governance and Operations Division (SGOD)

Co-chairpersons

Working Committees

Program

Chairperson: EPS Ruby Agnes B. Estrada
Co-chairpersons: PSDS Jessie S. Flores
SEPSt Leilanie F. Sindingan, PhD
Member/s: EPSt Roland F. Democrito
ADA VI Cindy D. Bautista

Invitation

EPS Kyzil D. Lipar, PhD
SEPSt Rita M. Rey
EPSt June R. Patricio

Stage Decoration

Chairperson: EPS Rebecca R. Ibarreta
Co-chairperson: Mrs. Arlyn I. Regalado
Member: SEPSt. Mar Bien Gregory G. Parel
Mr. Jolly A. Cabangon

Public Relations

SEPSt Mar Bien Gregory G. Parel
PDO I Melky B. Arboleda
PDO I Sheena Ricka Y. Mamburam

Reception/Lei/Usherettes

Chairperson: EPS Ma. Corazon R. Panaligan
Co-chairperson: EPS Johann C. Cawaling
Member/s: PSDS Nerissa M. Repaz

Documentation

SEPSt Edna R. Ayon
PO III Milgie C. Villareal
ADA VI Ma. Lourdes M. Mattores
CoS Nelieta Z. Iradiel

Finance

Chairperson: AO V Bella S. Suante
Co-chairperson: Acct. III Marissa A. Jizmundo
Member: AO IV Feby D. Moleta

LCD, Laptop and Other Program Paraphernalia

ITO I Floradel P. Jamero
PDO II Mahnnie Q. Tolentino
ADAs II Shena R. Bondad
CoS Nelieta Z. Iradiel

Attendance/Registration

Chairperson: AO V Patrocenia Y. Mamburam
Co-chairperson: AO IV Marlyn F. Tacud
Member/s: ADA VI Mary Jean P. Sim
ADA VI Mary Anjelieh V. Retiro

Meals/Refreshments, Cleanliness

EPS Marivic I. Tolentino
ADAs III Jerald B. Dela Cruz
All Job Orders

Venue, Tables, Chairs, Hall Arrangement/Sounds

Chairperson: EPS Ariel Z. Zubiaga
Co-chairperson: EPS Marth S. Tropa
Member/s: EPSt Maria Theresa L. Lao
AO IV Mildred B. Zante
ADA VI Rommel B. Zante
ALS Implementers
JO Mary Richelyn Joy B. Alba

Accommodation

Dr. Mary Cherry Lynn M. Dalipe
Ma. Charo C. Carillo
Ann Marie B. Marcelino
Gretil Joy B. Palmani

Medical

Chairperson: Dr. Rhoby M. Fernandez
Member/s: Division Medical Team