Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

December 1, 2021

DIVISION MEMORANDUM
No. 544, s.2021

DIVISION ORIENTATION ON COMPUTER-BASED ENGLISH PROFICIENCY TEST
(For Examiners, District ICT Coordinators & Division Office Testing Personnel)

To: **Chief Education Supervisors**
Education Program Supervisors
Public Schools District Supervisors
Senior/Education Program Specialist
School Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. This Office informs the field that there will be an online orientation on Computer-Based English Proficiency Test for the Examiners, District Testing Coordinators, District ICT Coordinators and selected functional Division Office Personnel on December 13, 2021 via Zoom from 8:30 am – 5:00 pm. The link will be sent later.

2. Herewith are the required participants on this orientation:

District Testing Coordinator (1)	19
District ICT Coordinator (1)	19
School Head of Central School (1)	19
Public Schools District Supervisors	10
School Head of Secondary Schools (1)	19
Chief Education Supervisors	2
EPS SGOD	1
EPS CID-English	1
PDO II DRRM	1
Division ITO	1
PDO1	2
Administrative Section	1
School Management Monitoring &ES	2
Total:	97

3. The participants are advised to strictly adhere to the minimum health standard and safety protocols.

4. Expenses incurred in the conduct of this activity are chargeable against local fund subject to the usual accounting and auditing rules and regulations.

5. Immediate and widest dissemination of this Memorandum is highly desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: None
Reference:

To be indicated in the Perpetual Index
under the following subjects:

TEACHERS **TEACHING**

JCM/

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