Republic of the Philippines
Department of Education
Region VI- Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan

August 7, 2017

DIVISION MEMORANDUM
No. 176, s. 2017

DIVISION WRITESHOP ON THE FINALIZATION OF CONTEXTUALIZED LEARNING MATERIALS IN ENGLISH (GRADES 1-6)

To: **Chief Education Supervisors**
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Senior/ Education Program Specialists
Public Elementary and Integrated School Heads
Selected Teachers Concerned

1. In support of the Enhanced Basic Education Act of 2013, this Division will conduct a **Division Writeshop on the Finalization of Contextualized Learning Materials in English (Grades 1 – 6)** at the **Ati-Atihan County Inn**, D. Maagma St., Kalibo, Aklan on **August 16-18, 2017.**

2. The objectives of the training are to:
   a. finalize the Curriculum Contextualization Matrix in English;
   b. utilize the matrix as basis for writing contextualized literary pieces, strategies and assessment ; and
   c. develop contextualized lesson plans.

3. The Training Matrix is found in Enclosure No. 1 for your reference.

4. There will be five participants for each district; the district english coordinator, the district reading coordinator, and three participants who were able to attend the Division Training-Workshop on Curriculum Contextualization in English at Aklan Training Center on October 27-28, 2016.

5. The participants are requested to bring the following:
   a. laptop;
   b. extension cord;
   c. Curriculum Guide; and
   d. TG's and LM's.

6. The venue, training materials, food and hand-outs shall be charged against the Division INSET Fund, subject to the usual accounting and auditing rules and regulations.

7. Immediate and widest dissemination of this Memorandum is highly enjoined.

Dr. ERNESTO F. SERVILLON, Jr., MNSA
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Reference: Enhanced of Basic Education Act of 2013
Allotment: 1- (R.O. 12-94)
To be indicated in the Perpetual Index
under the following subjects:

"May katawhayan ag kalipayan sa among mga escuelahan."

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DIVISION WRITESHOP ON THE FINALIZATION OF CONTEXTUALIZED LEARNING MATERIALS IN ENGLISH
MATRIX OF ACTIVITIES

Day 0	Time	August 16, 2017 (Wednesday) Day 1	August 17, 2017 (Thursday) Day 2	August 18, 2017 (Friday) Day 3
Preparation of Training Materials Hall Decoration/ Dry-Run of Lecture presentation Final instruction to the food caterer, sound system operator, etc. Final Meeting of the facilitators/ working committee	7:00 - 8:00 AM	Registration	MoL	MoL
	8:00 - 9:00 AM	Opening Program		
	9:00 - 10:00 AM	**Orientation** Dr. Kyzil D. Lipar **Intellectual Property Rights** Mr. Jose Niro I. Nillasca	**Writing Contextualized Strategies and Assessment**	**Final Editing**
	10:00 - 10:15 AM	SNACKS		
	10:15 - 12:00 NN	**Presentation of Curriculum Contextualization Matrix** (Grades 1-6)		
	12:00 - 1:00 PM	LUNCH		
	1:00 - 3:00 PM	**Writing Contextualized Literary Pieces**	**Developing Lesson Plans**	**Presentation of Outputs**
	3:00 - 3:15 PM	SNACKS		
	3:15 - 4:30 PM			Submission of Outputs
	4:30 - 5:00 PM	Clearing House	Clearing House	Clearing House and Closing Program