Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Archbishop G.M. Reyes St., Kalibo, Aklan
Tel. Nos.: (036) 268-4235; 268-4234; 268-6286

July 5, 2017

DIVISION MEMORANDUM
No. 136, s. 2017

SUBMISSION OF SUPPORTING DOCUMENTS FOR RANKING FOR PROMOTION TO TEACHER II, TEACHER III, MASTER TEACHER I AND MASTER TEACHER II
(SENIOR HIGH SCHOOL)

To: **Education Program Supervisors/Coordinators**
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Administrative Officer V
Heads of Public Pre-Elementary, Elementary, Secondary and Integrated Schools
Teachers holding a Senior High School Item

1. Pursuant to DepED Order No. 29, s. 2002, "MERIT SELECTION PLAN," and DepED Order No. 3, s. 2016, "HIRING GUIDELINES FOR SENIOR HIGH SCHOOL (SHS) TEACHING POSITIONS EFFECTIVE SCHOOL YEAR (SY) 2016-2017", all teachers occupying senior high school item who are qualified for promotion to high position is hereby informed that the deadline for submission of documents for promotion will be on **July 10, 2017**.

2. Submit your application letter with supporting documents at the Division Office c/o Administrative Section.

3. Immediate and wide dissemination of this memorandum is strongly desired.

Dr. ERNESTO F. SERVILLON, Jr., MNSA
Assistant Schools Division Superintendent
Officer-In- Charge
Office of the Schools Division Superintendent

Inclosure: None
Reference: DepED Order No. 29, s. 2002
DepED Order No. 3, s. 2016

Allotment: 1-5 (R.O. 12, s. 1994)
To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT **POLICY** **EMPLOYEES** **OFFICIALS**

PYM/mft