Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Arch. Reyes St., Kalibo, Aklan

August 23, 2017

DIVISION MEMORANDUM
No. 200, s. 2017

LEARNING RESOURCES QUALITY ASSURANCE (QA) CONSULTATION AND TECHNICAL ASSISTANCE

To: **Chief Education Supervisors**
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
Heads of Public Elementary, Integrated and Secondary Schools
District LR Coordinators
School LR Coordinators
All Others Concerned

1. The Department of Education, through the Learning Resource Management and Development System (LRMDS) Unit, will conduct a **Learning Resources (LR) Quality Assurance (QA) Consultation and Technical Assistance** to all districts.

2. This activity aims to:

   a. produce and collect quality-assured learning resources for all levels and subject areas, aligned with the K to 12 Curriculum; and
   b. allow the District and School LR Coordinators and teachers to practice quality assurance evaluation of LRs with the Division LRMDS team.

3. The Education Program Supervisor for LRMDS, together with the LRMDS Core Team, will visit the districts to assist with the QA evaluation. Enclosed is the **Schedule of the LRMDS QA Team Consultation and Technical Assistance**.

4. All Districts are advised to prepare hard and soft copies of at least three (3) or at most five (5) learning resources for quality assurance evaluation. These resources should have undergone school and district level evaluation. The evaluation forms, duly accomplished and signed, should be attached to the LR. The district LR coordinator should submit through FB Messenger to the LRMDS EPS a list of these resources one week prior to the schedule which should indicate the type of LR and the grade level/s of its intended use.

5. Each District is advised to prepare a room and a projector during the evaluation. However, classes should never be sacrificed.

6. Required to attend this activity are the District LR Coordinator, School LR Coordinators, and writers and illustrators of the LRs to be evaluated. **The "no disruption of classes" policy should be strictly observed by the school head concerned.**

7. The participants will be issued a Certificate of Participation.

8. Expenses incurred by the LRMDS Team and the participants relative to this activity may be charged against local funds subject to the usual accounting and auditing rules and regulations.

9. Immediate and widest dissemination of this Memorandum is strongly advised.

Dr. ERNESTO F. SERVILLON, JR., MNSA, CESE
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Enclosure: Schedule of the LRMDS QA Team Visitation for SY 2017-2018
Reference: Division of Aklan LRMDS Quality Management and Maintenance Plan
To be indicated in the Perpetual Index
Under the following subjects:

MEETING **PROGRAM** **PROJECT** **OFFICIALS**
TEACHERS **TEACHING AIDS**

/mqt

Enclosure No. __1__ to Division Memorandum No. _____, s. 2017

SCHEDULE OF LRMDS QA CONSULTATION AND TECHNICAL ASSISTANCE

NO.	DISTRICT	SCHEDULE
1	ALTAVAS	Week 1 FEBRUARY 2018
2	BALETE	Week 3 FEBRUARY 2018
3	BANGA	Week 2 FEBRUARY 2018
4	BATAN	Week 2 OCTOBER 2017
5	BURUANGA	Week 4 NOVEMBER 2017
6	IBAJAY EAST	Week 3 JANUARY 2018
7	IBAJAY WEST	Week 4 JANUARY 2018
8	KALIBO I	Week 2 NOVEMBER 2017
9	KALIBO II	Week 3 NOVEMBER 2017
10	LEZO	Week 2 JANUARY 2018
11	LIBACAO	Week 4 OCTOBER 2017
12	MADALAG	Week 4 OCTOBER 2017
13	MAKATO	Week 1 OCTOBER 2017
14	MALAY	Week 1 DECEMBER 2017
15	MALINAO	Week 1 JANUARY 2018
16	NABAS	Week 3 OCTOBER 2017
17	NEW WASHINGTON	Week 2 DECEMBER 2017
18	NUMANCIA	Week 2 MARCH 2018
19	TANGALAN	Week 4 FEBRUARY 2018