CS Form No. 9
Revised 2018

Republic of the Philippines
Department of Education-Division of Aklan
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISION(CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the **DepED-DIVISION OF AKLAN** in the CSC website:

PATROCENIA Y. MAMBURAM
Administrative Officer V

Date: **July 15, 2019**

No.	Position Title	Plantilla Item No.	Salary /Job/Pay Grade	Monthly Salary	Qualification Standards					Place Of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	Administrative Aide VI (Clerk III)	OSEC-DECSB-ADA6-420159-2014	6	14847	Completion of two-year studies in college	Four (4) hours of relevant training	one (1) year relevant experience	Career Service (Sub-Professional); First Level Eligibility		Division of Aklan-Office of the Schools Division Superintendent
2	Administrative Aide VI (Clerk III)	OSEC-DECSB-ADA6-420160-2014	6	14847	Completion of two-year studies in college	Four (4) hours of relevant training	one (1) year relevant experience	Career Service (Sub-Professional); First Level Eligibility		Division of Aklan-Office of the Schools Division Superintendent
3	Teacher III	OSEC-DECSB-TCH3-421315-2016	13	25232	Bachelor's degree in Secondary Education or its equivalent with 18 Professional Education Units with appropriate major	None required	Teacher for two (2) years	RA 1080 LET/PBET		Aguinaldo T. Repiedad Sr. Integrated School
4	Teacher I	OSEC-DECSB-TCH1-420188-2006	11	20754	Bachelor's degree in Secondary Education or its equivalent with 18 Professional Education Units with appropriate major	None required	None required	RA 1080 (Teacher)		Aguinaldo T. Repiedad Sr. Integrated School
5	Teacher I	OSEC-DECSB-TCH1-446728-1998	11	20754	Bachelor's degree in Secondary Education or its equivalent with 18 Professional Education Units with appropriate major	None required	None required	RA 1080 (Teacher)		Altavas National School
6	Teacher I	OSEC-DECSB-TCH1-446726-1998	11	20754	Bachelor's degree in Secondary Education or its equivalent with 18 Professional Education Units with appropriate major	None required	None required	RA 1080 (Teacher)		Altavas National School
7	Teacher II	OSEC-DECSB-TCH2-420046-2007	12	22938	Bachelor's degree in Secondary Education or its equivalent with 18 Professional Education Units with appropriate major	None required	Teacher for one (1) year	RA 1080 (Teacher)		Altavas National School
8	Senior Education Program Specialist	OSEC-DECSB-SREPS-420127-2014	19	45269	Bachelor's degree in Educ. or its equiv. and completion of academic requirements for master's degree relevant to the job;	8 hrs. of training	2 years experience in education, research, development, implementation or other relevant experience;	RA 1080 (LET/PBET)		Division of Aklan-School Governance and Operation Division
9	Senior Education Program Specialist	OSEC-DECSB-SREPS-420130-2014	19	45269	Bachelor's degree in Educ. or its equiv. and completion of academic requirements for master's degree relevant to the job;	8 hrs. of training	2 years experience in education, research, development, implementation or other relevant experience;	RA 1080 (LET/PBET)		Division of Aklan-School Governance and Operation Division

This Office highly encourages all interested and qualified applicants including persons with disability (PWD), members of indigenous communities, and those from any sexual orientation & gender identities (SOGI). Applicants should signify interest in writing. Attach the following documents to the application letter and HAND IN or SEND THROUGH A COURIER TO THE ADDRESS BELOW NOT LATER THAN **July 29, 2019**. Applicants with complete requirements and who meet the minimum qualifications standards will undergo a competency-based assessment process.

1. Fully accomplished Personal Data Sheet(PDS)with recent passport sized picture(**CS Form No. 212,Revised 2017**) which can be downloaded at www.csc.gov.ph.
2. Performance rating **in the last rating period** (if applicable)
3. Photocopy ot Certiticate ot eligibility/rating/license;and

4. Photocopy of Transcript of Records; and
5. Photocopy of Certificate of Employment, Training/s and Awards (if applicable)

QUALIFIED APPLICANTS are advised to hand on or send through courier/email their application to:

PATROCENIA Y. MAMBURAM
Administrative Officer V
Archbishop Reyes Street, Poblacion, Kalibo, Aklan
divisionofaklan@hotmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.