Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Archbishop G.M. Reyes St., Kalibo, Aklan

March 26, 2018

To: **Public Schools District Supervisors**
Principals/Head Teacher In-Charge of the District
School Heads/Teacher In-Charge of the Schools
All Others Concerned

Sirs/Mesdames:

This has reference to the **Template for Request for Modification from School MOOE TO Capital Outlay (CO) Fund** which was discussed during the MANCOM last March 12, 2018. The deadline for submission of said request is on/or before March 28, 2018 c/o Floradel P. Jamero, ITO I through email address floradel.jamero002@deped.gov.ph. A copy of the template for such request is herewith attached.

Please be informed that the modification of the said fund shall not entail any increase in the total amount appropriated in your respective School MOOE. Deadline of submission will be on/or before March.

Please be guided accordingly.

Very truly yours,

For the Schools Division Superintendent:

Mr. JOSE NIRO R. NILLASCA
Education Program Supervisor - LRMDS
In-Charge
Office of the Asst. Schools Division Superintendent

Reference: MEMORANDUM OUFBPM-2018-0030

DIVISION LETTER
No. 56, s. 2018

REQUEST FOR MODIFICATION OF SCHOOL MOOE FUND

ATTENTION TO : **BELLA S. SUANTE**
Administrative Officer V
Budget & Finance Office

REGION:
SCHOOL/DISTRICT :
IMPLEMENTING UNIT:

FROM – *(Allotment Class, e.g., MOOE)*

P/A/P		OBJECT OF EXPENDITURE	AMOUNT (in pesos)
CODE	DESCRIPTION		

TO – *(Allotment Class, e.g., CO)*

P/A/P		OBJECT OF EXPENDITURE	AMOUNT (in pesos)
CODE	DESCRIPTION		

JUSTIFICATION AND LEGAL BASIS

Reference: OUFBPM Memorandum dated January 31, 2018 on the submission of request for school MOOE Fund modification in accordance President's Conditional Veto to 2018 GAA Special Provision No. 14.

Prepared By:	**Certified By**	**Approved By**
School Head	School Principal	District Supervisor